European Commission

ERASMUS CHARTER FOR HIGHER EDUCATION 2021-2027

The European Commission hereby awards this Charter to:

European Forensic Institute

The Institution undertakes to:

- Respect in full the principles of non-discrimination, transparency and inclusion set out in the Erasmus+ Programme.
- Ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.
- Ensure full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.
- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.
- Ensure the quality of the mobility activities and of the cooperation projects throughout the application and implementation phases.
- Implement the priorities of the Erasmus+ Programme:
  - By undertaking the necessary steps to implement digital mobility management in line with the technical standards of the European Student Card Initiative.
  - By promoting environmentally friendly practices in all activities related to the Programme.
  - By encouraging the participation of individuals with fewer opportunities in the Programme.
  - By promoting civic engagement and encouraging students and staff to get involved as active citizens before, during and after their participation in a mobility activity or cooperation project.

WHEN PARTICIPATING IN MOBILITY ACTIVITIES

Before mobility

- Ensure that selection procedures for mobility activities are fair, transparent, coherent and documented.
- Publish and regularly update the course catalogue on the website well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Publish and regularly update information on the grading system used and grade distribution tables for all study programmes. Ensure that students receive clear and transparent information on recognition and grade conversion procedures.
- Carry out mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions which establish the respective roles and responsibilities of the parties, as well as their commitment to shared quality criteria in the selection, preparation, reception, support and integration of mobile participants.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of linguistic proficiency and develop their intercultural competences.
- Ensure that student and staff mobility is based on a learning agreement for students and a mobility agreement for staff, validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide active support to incoming mobile participants throughout the process of finding accommodation.
- Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter.

During mobility

- Ensure equal academic treatment and the quality of services for incoming students.
- Promote measures that ensure the safety of outgoing and incoming mobile participants.
- Integrate incoming mobile participants into the wider student community and in the Institution's everyday life. Encourage them to act as ambassadors of the Erasmus+ Programme and share their mobility experience.
- Provide appropriate mentoring and support arrangements for mobile participants, including for those pursuing blended mobility.
- Provide appropriate language support to incoming mobile participants.

After mobility

- Provide incoming mobile students and their sending institutions with transcripts of records containing a full, accurate and timely record of their achievements at the end of the mobility period.
- Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (the Diploma Supplement).

Erasmus+

- Ensure that all ECTS credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility, are fully and automatically recognised as agreed in the learning agreement and confirmed by the transcript of records/traineeship certificate; transfer those credits without delay into the student's records, count them towards the student's degree without any additional work or assessment of the student and make them traceable in the student's transcript of records and the Diploma Supplement.
- Encourage and support mobile participants upon return to act as ambassadors of the Erasmus+ Programme, promote the benefits of mobility and actively engage in building alumni communities.
- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement and in line with the institutional strategy.

WHEN PARTICIPATING IN EUROPEAN AND INTERNATIONAL COOPERATION PROJECTS

- Ensure that cooperation activities contribute towards the fulfilment of the institutional strategy.
- Promote the opportunities offered by the cooperation projects and provide relevant support to staff and students interested in participating in these activities throughout the application and implementation phase.
- Ensure that cooperation activities lead to sustainable outcomes and that their impact benefits all partners.
- Encourage peer-learning activities and exploit the results of the projects in a way that will maximise their impact on individuals, other participating institutions and the wider academic community.

FOR THE PURPOSES OF IMPLEMENTATION AND MONITORING

- Ensure that the long-term institutional strategy and its relevance to the objectives and priorities of the Erasmus+ Programme are described in the Erasmus Policy Statement.
- Ensure that the principles of the Charter are well communicated and are applied by staff at all levels of the Institution.
- Make use of the ECHE Guidelines and of the ECHE Self-assessment to ensure the full implementation of the principles of this Charter.
- Regularly promote activities supported by the Erasmus+ Programme, along with their results.
- Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website and on all other relevant channels.

The Institution acknowledges that the implementation of the Charter will be monitored by the Erasmus+ National Agency and that the violation of any of the above principles and commitments may lead to its withdrawal by the European Commission.

Stamp	Name and Signature of the Legal Representative
EUROPEAN FORENSIC INSTITUTE Ltd	ANDREAS MELINATO [signature]

European
Commission

IL-KARTA ERASMUS G#ALL-EDUKAZZJONI OG#LA 2021–2027

Il-Kummissjoni Ewropea tippre#enta din il-Karta lil:

European Forensic Institute

L-istituzzjoni timpenja ru#ha li:

- Tirrispetta bis-s#i# il-prin#ipji tan-nondiskriminazzjoni, tat-trasparenza u tal-inklu#joni stabbiliti fil-Programm Erasmus+.
- Ti#gura a##ess indaqs u ekwu u opportunitajiet g#all-parte#ipanti attwali u prospettivi minn kull sfond, filwaqt li tag#ti attenzjoni partikolari lill-inklu#joni ta' dawk li g#andhom inqas opportunitajiet.
- Ti#gura rikonoxximent awtomatiku s#i# tal-krediti kollha (abba#i tas-Sistema Ewropea g#all-Akkumulazzjoni u t-Trasferiment tal-Krediti — ECTS) miksuba g#al ri#ultati ta' tag#lim miksub b'mod sodisfa#enti matul perjodu ta' studju/ta#ri# barra mill-pajji#, inklu# matul mobilità m#allta.
- Ma titlob l-ebda mi#ata, fil-ka# ta' mobilità ta' kreditu, lill-istudenti mobbli li jid#lu g#at-tag#lim, g#ar-re#istrazzjoni, g#all-e#amijiet jew g#all-a##ess g#al-laboratorju u l-fa#ilitajiet tal-librerija.
- Ti#gura l-kwalità tal-attivitajiet ta' mobilità u tal-pro#etti ta' kooperazzjoni matul il-fa#ijiet tal- applikazzjoni u l-implimentazzjoni.
- Timplimenta l-prijoritajiet tal-Programm Erasmus+:
  - Billi tie#u l-passi me#tie#a biex timplimenta l-#estjoni tal-mobbiltà di#itali f'konformità mal-istandards tekni#i tal-Inizjattiva tal-Kard Ewropea tal-Istudenti.
  - Billi t#e##e# pratti#i li ma jag#mlux #sara lill-ambjent fl-attivitajiet kollha relatati mal-Programm.
  - Billi t#e##e# il-parte#ipazzjoni ta' individwi b'inqas opportunitajiet fil-Programm.
  - Billi t#e##e# l-involviment #iviku u tinkora##ixxi lill-istudenti u lill-persunal biex jinvolvu rwie#hom b#ala #ittadini attivi qabel, matul u wara l-parte#ipazzjoni tag#hom f'attività ta' mobilità jew pro#ett ta' kooperazzjoni.

WAQT IL-PARTE#IPAZZJONI F'ATTIVITAJIET TA' MOBILITÀ

Qabel il-mobilità

- Ti#gura li l-pro#eduri tal-g#a#la g#al attivitajiet ta' mobilità jkunu #usti, trasparenti, koerenti u dokumentati.
- Tippubblika u ta##orna regolarment il-katalgu tal-kors fuq is-sit tal-internet ferm qabel il-perjodi ta' mobilità, sabiex tkun trasparenti g#all-partijiet kollha u tippermetti lill-istudenti mobbli jag#mlu g#a#liet infurmati tajjeb dwar il-korsijiet li se jsegwu.
- Tippubblika u ta##orna regolarment informazzjoni dwar is-sistema ta' klassifikazzjoni u#ata u t-tabelli ta' distribuzzjoni tal-marki g#all-programmi ta' studju kollha. Ti#gura li l-istudenti jir#ievu informazzjoni #ara u trasparenti dwar ir-rikonoxximent u l-pro#eduri ta' konver#joni tal-marki.
- Tippermetti l-mobbiltà g#all-fini ta' studju u tag#lim biss fi #dan il-qafas ta' ftehimiet minn qabel bejn l-istituzzjonijiet li jistabbilixxu r-rwoli u r-responsabbiltajiet rispettivi tal-partijiet, kif ukoll l-impenn tag#hom lejn kriterji kondivi#i ta' kwalità fl-g#a#la, fit-t#ejjija, fir-ri#eviment, fl-appo## u fl-integrazzjoni ta' parte#ipanti mobbli.
- Ti#gura li l-parte#ipanti mobbli li sejrin barra l-pajji# ikunu ppreparati sew g#all-attivitajiet tag#hom barra mill-pajji#, inklu#a l-mobbiltà m#allta, billi jwettqu attivitajiet biex jiksbu l-livell me#tie# ta' kompetenza lingwistika u ji#viluppaw il-kompetenzi interkulturali tag#hom.
- Ti#gura li l-mobilità tal-istudenti u tal-persunal tkun ibba#ata fuq ftehim ta' tag#lim g#all-istudenti u ftehim ta' mobilità g#all-persunal, li jkun #ie vvalidat minn qabel bejn l-istituzzjonijiet jew l-intrapri#i li jibag#tu u li jilqg#u u l-parte#ipanti mobbli.
- Tipprovdi appo## attiv lill-parte#ipanti mobbli li jkunu #ejjin tul il-pro#ess ta' tfittxija ta' akkomodazzjoni.
- Tipprovdi assistenza relatata mal-ksib ta' vi#i, meta jkun me#tie#, g#al parte#ipanti mobbli li jkunu #ejjin u dawk li jkunu sejrin.
- Tipprovdi assistenza relatata mal-kisba ta' assigurazzjoni, meta jkun me#tie#, g#al parte#ipanti mobbli li jkunu #ejjin u dawk li jkunu sejrin.
- Ti#gura li l-istudenti jkunu konxji mid-drittijiet u l-obbligi tag#hom kif definiti fil-Karta tal-Istudenti tal-Erasmus.

Matul il-mobilità

- Ti#gura trattament akkademiku ugwali u l-kwalità tas-servizzi g#all-istudenti li jkunu #ejjin.
- Tippromwovi mi#uri li ji#guraw is-sigurezza tal-parte#ipanti mobbli li jkunu sejrin u li jkunu #ejjin.
- Tintegra l-parte#ipanti mobbli #odda fil-komunità tal-istudenti aktar estensiva u fil-#ajja ta' kuljum tal-Istituzzjoni. T#e##i#hom biex ja#ixxu ta' ambaxxaturi tal-Programm Erasmus+ u jaqsmu l-esperjenza tal-mobilità tag#hom.
- Tipprovdi arran#amenti xierqa ta' mentoring u appo## g#all-parte#ipanti mobbli, inklu# g#al dawk li g#andhom mobilità m#allta.
- Tipprovdi appo## lingwistiku xieraq lill-parte#ipanti mobbli li jkunu #ejjin.

Erasmus+

Wara l-mobilità

- Tipprovdi lill-parte#ipanti mobbli ospitati u lill-istituzzjonijiet li bag#tuhom bi traskrizzjonijiet li jirre#istraw bis-s#i#, bir-reqqa u b'mod a##ornat il-kisbiet tag#hom fi tmiem il-perjodu ta' mobilità.
- Ti#gura li l-krediti tal-ECTS kollha miksuba g#ar-ri#ultati ta' tag#lim miksubin b'mod sodisfa#enti matul perjodu ta' studju/ta#ri# barra mill-pajji#, inklu# matul il-mobilità m#allta, ji#u rikonoxxuti b'mod s#i# u awtomatiku kif miftiehem fil-ftehim ta' tag#lim u kkonfermati mit-traskrizzjoni tar-rekords/#ertifikat ta' traineeship; tittrasferixxi dawk il-krediti ming#ajr dewmien fir-re#istri tal-istudent, tikkunsidrahom validi g#al-lawrja tal-istudent ming#ajr ebda xog#ol jew valutazzjoni addizzjonali tal-istudent u tag#milhom tra##abbli fit-traskrizzjoni tar-rekords tal-istudenti u fis-Suppliment tad-Diploma.
- Ti#gura l-inklu#joni ta' attivitajiet ta' studju u/jew ta' mobbiltà fit-traineeships li jkunu tlestew b'mod sodisfa#enti, fir-rekord finali tal-kisbiet tal-istudenti (is-Suppliment tad-Diploma).
- Tinkora##ixxi u tappo##ja parte#ipanti mobbli malli jirritornaw biex ja#ixxu b#ala ambaxxaturi tal-Programm Erasmus+, jippromwovu l-benefi##ji tal-mobbiltà u jinvolvu ru#hom b'mod attiv fit-tiswir ta' komunitajiet ta' alumni.
- Ti#gura li l-persunal jing#ata rikonoxximent g#all-attivitajiet ta' tag#lim u ta#ri# tieg#u li jse##u matul il-perjodu ta' mobilità, abba#i ta' ftehim ta' mobilità u f'konformità mal-istrate#ija istituzzjonali.

META JKUN HEMM PARTE#IPAZZJONI FI PRO#ETTI TA' KOOPERAZZJONI EWROPEJ U INTERNAZZJONALI

- Ti#gura li l-attivitajiet ta' kooperazzjoni jikkontribwixxu g#at-twettiq tal-istrate#ija istituzzjonali.
- Tippromwovi l-opportunitajiet offruti mill-pro#etti ta' kooperazzjoni u tipprovdi appo## rilevanti lill-persunal u lill-istudenti interessati li jipparte#ipaw f'dawn l-attivitajiet matul il-fa#i tal-applikazzjoni u tal-implimentazzjoni.
- Ti#gura li l-attivitajiet ta' kooperazzjoni jwasslu g#al ri#ultati sostenibbli u li l-impatt tag#hom ikun ta' benefi##ju g#as-s#ab kollha.
- Tinkora##ixxi attivitajiet ta' tag#lim bejn il-pari u tisfrutta r-ri#ultati tal-pro#etti b'mod li jimmassimizzaw l-impatt tag#hom fuq l-individwi, istituzzjonijiet parte#ipanti o#ra u l-komunità akkademika usa'.

G#ALL-FINIJIET TA' IMPLIMENTAZZJONI U MONITORA##

- Ti#gura li l-istrate#ija istituzzjonali fit-tul u r-rilevanza tag#ha g#all-g#anijiet u l-prijoritajiet tal-Programm Erasmus+ huma deskritti fid-Dikjarazzjoni tal-Politika tal-Erasmus.
- Ti#gura li l-prin#ipji tal-Karta ji#u kkomunikati tajjeb u ji#u applikati mill-persunal fil-livelli kollha tal-Istituzzjoni.
- Tu#a l-Linji Gwida tal-ECHE u l-Awtovalutazzjoni tal-ECHE biex ti#gura l-implimentazzjoni s#i#a tal-prin#ipji ta' din il-Karta.
- Tippromwovi regolarment attivitajiet appo##jati mill-Programm Erasmus+, flimkien mar-ri#ultati tag#hom.
- Turi b'mod prominenti din il-Karta u d-Dikjarazzjoni tal-Politika tal-Erasmus relatata fuq is-sit tal-internet tal-Istituzzjoni u fuq il-mezzi rilevanti l-o#ra kollha.

L-istituzzjoni tirrikonoxxi li l-implimentazzjoni tal-Karta se ti#i mmonitorjata mill-A#enzija Nazzjonali tal-Erasmus+ u li l-ksur ta' kwalunkwe wie#ed mill-prin#ipji u l-impenji msemmija hawn fuq jista' jwassal g#all-irtirar tag#ha mill-Kummissjoni Ewropea.

Timbru	Isem u Firma tar-Rappre#entant Legali
EUROPEAN FORENSIC INSTITUTE Ltd	ANDREAS MELWAGO